



# HVAC TUNE-UP CHECKLIST

☐ Air Conditioning    ☐ Heating

9417 North 11th Avenue • Phoenix, Arizona 85021  
602-324-1840 • Fax 602-870-3332

www.aztrademasters.com  
Bonded & Insured  
ROC#174461

Name	Date
Street	
City/State/Zip	
Home Phone	Second Phone
Contractor	Technician

	Unit # 1		Unit # 2		Unit # 3	
	Outdoor	Indoor	Outdoor	Indoor	Outdoor	Indoor
Make						
Model						
Serial #						
Check Thermostat	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Check Filter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pressures	Suction:	Head:	Suction:	Head:	Suction:	Head:
Compressor Amp	Rating:	Actual:	Rating:	Actual:	Rating:	Actual:
Compressor Capacitor	Rating:	Actual:	Rating:	Actual:	Rating:	Actual:
Cond. Motor Amp	Rating:	Actual:	Rating:	Actual:	Rating:	Actual:
Cond. Motor Capacitor	Rating:	Actual:	Rating:	Actual:	Rating:	Actual:
Check Contactor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clean Cond. Coil (Water)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Check Elect. Connections	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Blower Motor Amp	Rating:	Actual:	Rating:	Actual:	Rating:	Actual:
Blower Motor Capacitor	Rating:	Actual:	Rating:	Actual:	Rating:	Actual:
Check Evaporator Coil	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Check Condensate Line	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inspect Heat Exchanger	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inspect Pilot Assembly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clean Burners	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Test Safety Switches	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Test Limit Switches	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Test Heat Strips	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Test Defrost Cycle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Recommendations

Qty	Materials/Services	Amount

This Pre-Season Tune-Up does not include: supplying filters, clearing of condensate line stoppages, evaporator coil cleaning (including acid cleaning), or cleaning/unclogging services required to correct problems due to the lack of maintenance. Pre-Season Tune-Ups are covered for one (1) unit. This Tune-Up does not warrant or guarantee against future mechanical breakdowns.

X _____ Customer Signature	Date	<b>Sub Total</b>	
		<b>Tax</b>	
		<b>Collected</b>	
		<b>Amount Due</b>	